

# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Neeld Hall, Chippenham, Wiltshire  
**Date:** 5 September 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 8.41 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Desna Allen, Cllr Bill Douglas, Cllr Howard Greenman (Chairman),  
Cllr Peter Hutton (Vice Chairman), Cllr Nina Phillips and Cllr Melody Thompson

### **Wiltshire Council Officers**

Victoria Welsh - Community Engagement Manager, Will Oulton – Senior Democratic Services Officer and Richard Williams – Local Youth Facilitator

### **Town and Parish Councillors**

Chippenham Town Council, Kington Langley Parish Council

### **Partners**

Julia Stacey – Older People's Champion, and Alison Butler – ChAPs

**Total in attendance: 27**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
18	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p> <p>Preceding the meeting, the Chairman invited presentations from local Community &amp; Voluntary Groups all of whom received funding from the Area Board last year to support local projects:</p> <ul style="list-style-type: none"> <li>• Chippenham &amp; Villages Area Partnership – Defibrillator Project</li> <li>• Chippenham Street Pastors – Various local Community Safety Projects</li> <li>• Moonraker Gymnastics – Project to increasing participation &amp; involvement with Youth Summer programme in 2015</li> </ul> <p>The Chairman went on to present the Chippenham Area Board Community Awards for 2016 to recognise the achievements and contributions of volunteers in the Chippenham and Villages Community Area.</p>
19	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillors Chris Caswill, Linda Packard, Mark Packard and Baroness Jane Scott of Bybrook OBE.</p>
20	<p><u>Minutes</u></p> <p><b>Resolved:</b></p> <p><b>That the minutes of the meeting held on 27 June 2016 be agreed a correct record and signed by the Chairman.</b></p>
21	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
22	<p><u>Chairman's Announcements</u></p> <p>The Chair drew attention to the announcements included within the agenda pack.</p>
23	<p><u>Local Youth Network (LYN)</u></p> <p>Councillor Peter Hutton, presented the report which provided an update and requested consideration of funding applications.</p> <p><b>Resolved:</b></p>

24	<p><b>To make the following awards:</b></p> <ol style="list-style-type: none"> <li><b>1. Rise Trust- Youth Café Summer - £5805</b></li> <li><b>2. Rise Trust- Youth Café term time - £6704</b></li> <li><b>3. Youth Adventure Trust - £1000</b></li> </ol> <p><u>Road to Rio</u></p> <p>Victoria Welsh, Community Engagement Manager, presented a report and video regarding the Road to Rio project.</p>
25	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2015/16.</p> <p>The Chairman invited the local division Councillor and any representatives from the applicants to talk with regard the application.</p> <p>In response to a question from Cllr Desna Allen, it was confirmed, by the representative of Green Square, that there was confidence in the new parking being adequate to meet the needs of the residents.</p> <p><b>Resolved</b></p> <p><b>That the following awards be made:</b></p> <ol style="list-style-type: none"> <li><b>1. Off The Ground – Litter Picking - £934</b></li> <li><b>2. Stanton St Quintin Parish Hall – Disabled Toilet - £4,925</b></li> <li><b>3. GreenSquare – College Green Parking - £5,000</b></li> </ol>
26	<p><u>Delegation of Authority - Funding</u></p> <p>William Oulton, Senior Democratic Services Officer, presented the report which outlined proposals to delegate authority to officers to deal with matters between meetings.</p> <p>It was noted that Wiltshire Area Boards had previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. The Area Board was asked to consider updating this delegation and to extend this cover health and wellbeing projects.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. That in order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise</b></li> </ol>

expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.

2. That decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.

*Reason for Decision:*

*In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.*

27 Town, Parish and Partner Updates

The Chair drew the meeting's attention to the written updates from partners and asked for any additional verbal updates.

The following additional comments were made:

- Kington Langely – that a consultation event was due to take place in October with regard to proposed developments near the junction 17 of the motorway.
- Chippenham – that in early October businesses and people would be asked to get involved and wear purple to celebrate success for the Purple Flag award.
- Councillor Bill Douglas – expressed his thanks to the police for their work in deterring drug trading in the community.

28 Urgent items

There were no urgent items.

29 Evaluation and Close

The Chairman thanked everyone for attending the meeting. The next meeting of the Chippenham Area Board would take place on 7 November 2016.